

## Domestic Individual Trader Business License

Business Licensing Directorate

Ministry of Commerce

Darulaman Street beside House of Parliament

Telephone number: 2500332

Afghanistan Commercial Code and Regulation on distribution of licenses, business activities, rulings on distribution and revision of business licenses.

Documents required:

1. Application letter to the MoCI from the individual.
2. National ID card from the MoIA.
3. Measurement form from the MoCI.
4. Individual's identification form from the Business Licensing Directorate of the MoCI
5. A foreign individual also needs a certificate showing bank deposits in his/her home country; documents from his/her embassy showing a clear criminal background check; photocopy of passport. These documents are sent by the International Economic Relations Directorate of the Ministry of Foreign Affairs of Afghanistan.

The process takes from one day to three days to complete. Five signatures are needed, the final signature being that of the Director of the Business Licensing Directorate. The cost of the license itself is 500 Afs. Additional fees and charges are:

1. 1,000Afs. privilege right fee.
  2. 50Afs. registration fee.
  3. 250Afs. stamp fee.
  4. 200Afs. photocopy fee.
  5. 200Afs. cost of measurement and identification forms
  6. 500Afs. license cost
- Total amount =1,700Afs.

The license must be renewed yearly. The following documents are needed for its renewal:

1. Application letter to Business Licensing Directorate.
2. Measurement Form (Foram e Sanjesh)

3. Identification Form (Form e Shohrat)
4. Business license of MoCI

In renewal, after receipt of TIN which indicates compliance of all payments liabilities of Mustofiat, the processing can start. In renewal there is no need for processing through the criminal offices and commercial court offices. Total renewal costs are 1,650Afs and the process takes one to two days.

Step by step process of acquiring the license:

The process is almost the same as for acquiring domestic corporation license. The only difference is that in this case there is no need for having Articles of Association.

For process steps, please see “local (domestic) company license.”