

## Private Hospital License

Directorate of Curative Medicine

MoPH

Great Massoud Square (Public Health Square) within the ministry building

Telephone numbers: 2301352

Private Hospitals Law and Regulations

Documentation required:

1. Application letter from the investor.
2. National ID card
3. Professional (Medical) Certificate/Diploma of the investor
4. Land ownership deed of the investor obtain from the Kabul Municipality.
5. Letter to the Radiology Department of the MoPH
6. Equipment bills from the vendor company.
7. Letter for sukook payment to Mustofiat in favour of the MoPH.).
8. Tariff for payment at Da Afghanistan Bank in favour of the MoPH

This license has not been given to any of foreign citizens so far. Maybe in the future a law will be enacted on this issue. But foreign doctors are allowed to work (practise medicine) at local hospitals in Afghanistan.

This license takes from two weeks to four months to obtain. Three signatures are needed, the last being the one of the Minister of Health. There is no fee, but there is a 1% sukook of total invested capital is a new regulation that replaced fees based on the number of beds in the hospital.

Step by step process of acquiring the license:

1. The investor first submits an application letter to the Minister of Health to obtain the order to proceed with the application process.
2. The Minister of Health reviews this letter, signs and stamps it and gives it to the investor to take to the General Directorate of Curative and Diagnostic Facility Services to take appropriate action.
3. This Direct or this Directorate again reviews the letter, and signs it and gives it to the investor to take to the Curative Medicine Directorate to proceed with the application and the Minister's order.

4. The Director of the Curative Medicine Directorate again reviews the letter, signs and it and gives it to the investor to take to the Centre Hospitals' Department.
5. This department issues an official letter and gives it to the investor to take to the Kabul Municipality Construction Directorate to confirm the legality of the building which is to be utilized for the purpose of the hospital or clinic.
6. After checking, the Municipality certifies that the building is legal to the Hospitals Department of the MoPH via a letter given to the investor that no problem exists with the proposed building's ownership deed.
7. This Directorate gives another letter to the investor to take to the Construction Directorate of the MoPH to visit and review the building as to its suitability for the proposed purpose.
8. A panel is assigned and sent to the proposed building to determine if the building is appropriately structured for a hospital and is consistent with health norms.
9. The Curative Medicine Directorate also asks via an enquiry letter from the investor in the hospital in which profession or medical fields the hospital is intended to have activity (e.g. surgery or gynaecology). The investor specifies in which field(s) the hospital will have its activities in the future and the number of the hospital's beds. (Note: An enquiry letter is usually a printed sheet of paper with the names of the relating ministry, directorate, department and office written at the top middle of its front page. The body of the page will be divided into three columns lines: no. and date, question, answer.
10. An expert or professional panel consisting of at least two people is sent to visit and review all the proposed hospital's equipment, rooms, etc.
11. These experts present their findings in a report to the Curative Medicine Directorate to ensure that the hospital is able to operate according to norms.
12. The directorate then gives the investor another letter to take to the Kabul Radiology Institute (Kabul X-Ray Department) asking that Department to check the hospital's X-Ray department and review its safety measures.
13. The Radiology Institute assigns two experts in radiology to visit and review the hospital's radiology facilities to ensure that the hospital's X-Ray equipment is consistent with safety norms. After this inspection, the Radiology Institute assures the Curative Medicine Directorate via an official letter given to the investor that the hospital's radiology equipment is safe.
14. The investor is then asked by the Curative Medicine Directorate to present bills for the equipment purchased for the hospital, and the Stamp of the hospital.

15. The Directorate asks the investor to determine the name of his/her hospital and then for the purpose of announcing the new hospital's name, the Directorate issues a letter to Afghan Advertisements Directorate.
16. This Directorate also gives a letter to the investor to take to the Azadi Printing Press which belongs to the State.
17. The Directorate also gives an official letter to the investor to take to AISA to inform it about the incorporation of this new hospital and for payment of a percentage from his/her initial capital on the basis of AISA's regulations.

Finally, the Directorate presents a recommendation to Minister of Health to grant the hospital's activity commencement order. Minister signs it and the hospital can begin its activities.