

## Property Dealer's License

General Directorate of Government Cases

Ministry of Justice

Forosh Gah

Telephone numbers: 2104056 - 2104263

Law on Government Cases, Art. 736 property dealers' section

Documents required:

1. Application letter from the investor.
2. Form from the Ministry of Higher Education, Kabul attesting that the investor has received a degree.
3. Letter from the Criminal Department, Directorate of Laws, Ministry of Justice stating that the investor has no criminal record and that there are no pending court cases in effect.
4. Bank payment tariff (receipt) for payment of the fee.

This license is not issued to foreigners and is only available to Afghans. The process takes between one week to one month.

Cost (fee): 15 Afs. Plus 1,000 Afs. Royalty and 10 Afs. cost of the circular form for a total of 1,025 Afs. the license must be renewed annually.

Step by step process of acquiring the license:

1. The investor submits an application letter to the Government Cases Directorate of the MoJ.
2. The Director of this Directorate reviews the letter, signs and stamps it and gives it to the investor to take to the Property Dealer's Department.
3. The Property Dealer's Dept. gives the investor a circular form on which the investor should obtain confirmation from the following bodies:
  - Human Resource Directorate of Ministry of Labour and Social Affaires. The investor must receive confirmation from this Directorate that he/she is not currently an employee of the Government.
  - Kabul Mustofiat. The investor must obtain confirmation of Mustofiat that he/she has no tax arrears.

- Laws Directorate of Ministry of Justice. The investor must obtain confirmation that he/she has not been involved in any cases or prosecution.
  - Ministry of Education or Ministry of Higher Education. The investor must obtain confirmation that he/she is at least 12<sup>th</sup> class graduate or holds a Bachelor's degree.
  - Criminal Department of Ministry of Interior Affairs. The investor must obtain confirmation that he/she has a background without criminal convictions.
4. After all of those forms have been completed, the investor goes to the Property Dealers' Department.
  5. The investor takes a written test given by the Property Dealers' Department to check the investor's knowledge of Civil Laws.
  6. If the investor passes the test, the Property Dealers' Dept. will give the investor a payment tariff.
  7. The payment tariff is issued to the Collection Department of the Administrative Directorate of the Ministry of Justice. The amount of payment is Afs.1,000 (royalty) which is paid into the MoJ Account No. 6100.
  8. The investor then takes the letter confirming payment from the Collecting Department of the Administrative Directorate to the Property Dealers' Dept.
  9. The Property Dealers' Dept gives the investor the license after receipt of the payment confirmation letter.

The license must be renewed every year. The renewal cost is Afs. 512. The renewal process takes three days.